

AIA Council Meeting Minutes

Type of meeting Triennially
Date Oct 3, 2023
Time 9:00 a.m. – 2:15 p.m.
Location In-person (Royal Executive Inn, 8450 Sparrow Drive, Leduc)
In attendance **Elected Members**

Boyd Laing
Jessi Roselle
Guillermo Hernandez Ramirez
Len Kryzanowski
Drew Lockwood

Public Members

Al Schuld
Larry Staples
CEO David Lloyd

Secretary Ty Faechner

Absent **Elected Members**
Megan Andre
Dennis O’Leary

Item 1 **Call to Order**

Item type: Administrative
Result: Meeting called to order at 9:00 a.m. by Chair LK.

Item 1 **Establish Quorum**

Item type: Administrative
Result: **Quorum established.**

Item 1 **Approve Agenda**

Item type: Administrative
Main Motion: LK moves to approve agenda.

Result: Carried.

Item 1 Conflict of Interest Declarations

Item type: Administrative

Result: No conflicts of interest declared.

Item 1 Approve Previous Minutes

Item type: Administrative

Attachments: April 18, 2023 Minutes

Main Motion: LK moves that council accept the April 18, 2023 minutes as presented.

Result: Carried.

Item 1 Introductions

Item type: Administrative

Item 2 Council Business: Education Bylaw 2.1.2

Item type: Action

Attachments: Council education: Cultural Competency Training with Ty Faechner.

Attachments: Ministerial and legislative changes by Cassandra Haraba.

Main Motion: LS moves that the CEO take the necessary time to prepare a white paper about whether cultural competency requirements could or should be located in the practice of agrology.

Result: Carried.

Item 2 Council Business: Education Bylaw 2.1.2

Item type: Action - Metrics

Attachments: Council education; Item 4 from April 18, 2023 Minutes: The CEO to develop metrics to measure the council's compliance with agrology legislation and employment law, by the next council meeting (Council Code of Conduct) with David Lloyd and Cassandra

Haraba. Item 2 Oct 3 2023 - Briefing Note - Draft Council Code of Conduct and Item 2 Oct 3 2023 - Draft Council Code of Conduct.

Main Motion: LS moves that the council accept the Activity Chart as a working draft, with the CEO to return to the next council meeting with a revised Activity Chart that includes dates of decisions plus motions from minutes, definitions of ongoing, in progress, forthcoming, and a checklist from the Chart for each meeting.

Result: Carried.

Main Motion: BL moves that the council accept the Code of Conduct as a working draft, with the CEO to return to the next council meeting with revisions in the areas of Consequences and Corrective Action and the Metrics Checklist.

Result: Carried.

Item 2 Council Business: Education Bylaw 2.1.2

Item type: Action - Professional Ethical Competency Course for Councillors

Attachments: Council education; Brightspace Course for Councillors with Cassandra Haraba.

Main Motion: JR moves that the council undertake the Professional Ethical Competency Course of 8-weeks' duration, based on the training member course but without the Practice Standards and Continuing Competence Program modules, allowing 2 weeks per module, starting January 2024.

Result: Carried.

Item 3 Continuing Competence Program Rules - Enactment

Item type: Action

Attachments: Bylaw 4.4.2 - Item 3 Oct 3 2023 - CCP Rules Briefing Note and Item 3 Oct 3 2023 - CCP Rules - Appendix A.

Main Motion: LK moves that the council enact the Continuing Competence Program Rules set out in Appendix A: Alberta Institute of Agrologists Continuing Competence Program Rules, October 3 2023 because they were developed according to the requirements of the Agrology Profession Act and Regulation and AIA Bylaws.

Result: Carried.

Item 4 Financial Review

Item type: Action

Attachments: Bylaw 3.5.2 - Chartered Professional Accountant Interim Report - Item 4 Oct 3 2023 - Financial Review Briefing Note; 20230630 AIA interimFS Final Sept 21; AIA letter June 2023 Final

Main Motion: BL moves that the council accept Sigma Accounting Group LLP's Interim Financial Review, in compliance with Bylaw 3.5.2(1)(a).

Result: **Carried.**

Item 5 Code of Ethics – Update for Information

Item type: Action

Attachments: Bylaw 4.3.3 - Item 5 V1 Code of Ethics Survey Report 2023.

Main Motion: LK moves that the council accept for information the Code of Ethics Survey Report 2023.

Result: **Carried.**

Item 6 Council Candidate Committee for 2024 Election Update

Item type: Action

Attachments: Bylaw 2.1.2 - Item 6 Oct 3 2023 - 2024 Council Composition Update.

Main Motion: LK moves that the council accept the Council Composition Update for information.

Result: **Carried.**

Item 7 Registration Committee Appointment

Item type: Action

Main Motion: BL moves that the council accept for appointment Sonia Matichuk to the Registration Committee.

Result: **Carried.**

Item 8 Adjournment

Item type: Administrative

Result: Date of next December 14, 2023

Result: Meeting adjourned at 2:35 pm